

145
69-2174

16 MAY 1969

9 MAY 1969

Executive Registry
69-2130/1

MEMORANDUM FOR: Executive Director-Comptroller
THROUGH : Deputy Director for Support
SUBJECT : Federal Paperwork Management Awards

1. This memorandum transmits for your signature a letter to Mr. Edward N. Johnson, President, Association of Records Executives and Administrators, indicating the Agency has no candidate to nominate for the Federal Paperwork Management Awards this year.

2. It is recommended that you sign the attached letter to Mr. Johnson. The deadline date for submission of nominations is 15 July 1969.

Robert J. Wattles
 Robert S. Wattles
 Director of Personnel

Alt

Distribution:
 0 - Return to D/Pers
 1 - ER
 2 - DDS
 1 - D/Pers
 1 - C/BSD
 1 - FDC/BSD
 STATINTL OP/BSD [] as (6 May 69)

109-2175
Executive Registry
69-2130/A

MAY 1969

**Mr. Edward M. Johnson, President
Association of Records Executives & Administrators
Post Office Box 4259, Grand Central Station
New York, New York 10017**

Dear Mr. Johnson:

Thank you for your letters of April 21, 1969, to Mr. Helms and Mr. Wattles inviting a nomination for the Fifth Annual Federal Paperwork Management Awards.

We have given your invitation careful consideration but have decided that this Agency will not submit a nominee this year. We want to commend you and your Association for the fine work you are doing in continuing this program to recognize outstanding contributions in the effective management of the Federal Government's paperwork.

Sincerely,

L. K. White

**L. K. White
Executive Director**

Distribution:

- 0 - Addressee
- 1 - Signing Official
- 1 - ER
- 2 - DDS
- 1 - D/Pers
- 1 - C/BSD
- 1 - FDC/BSD

OP/BSI [redacted]; jas
(6 May 69)

1/24 Robert S. Wattles

Originator: _____ 9 MAY 1969
Director of Personnel

SIGNED R. L. Bannerman

Concur: _____ **Deputy Director for Support**

13 MAY 1969

STATINTL

UNCLASSIFIED	CONFIDENTIAL	SECRET
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OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	DD/S /SA	4-25-69	RBL
2	Director of Personnel	4/28	m w
3	Brende /SA/PA/SA	28	APR 1969
4	C/BSA		
5			
6			
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	

Remarks:

- 1 - For information
- 2 - After canvassing the Agency for nominees,
please prepare an appropriate reply for
ExDir signature.

DD/Pas suspense 26 May 1969
DD/S SUSPENSE: 2 JUNE 69.

SUSPENSE: 16 June	FOLD HERE TO	
FROM: NAME, ADDRESS	DER	
O/Executive Director		DATE
UNCLASSIFIED	CONFIDENTIAL	SECRET

FORM NO. 237 Use previous editions (40)
1-67

STATINTL